

Public Document Pack

A MEETING OF THE BOROUGH OF TELFORD & WREKIN

Will be held at REMOTE MEETING
on THURSDAY, 14 JANUARY 2021
at 6.00 pm

All Members are summoned to attend for the transaction
of the under mentioned business



Associate Director: Policy & Governance

AGENDA

1. Prayers and Reflections
2. Apologies for Absence
3. Declarations of Interest
4. **Minutes of the Previous Meeting** (Pages 5 - 14)
To confirm the minutes of the last meeting of the Council.

ANNOUNCEMENTS

5. **Leader's Report & Announcements**
The Leader of the Council may give an oral report on matters of significance to the Borough, comment upon the Cabinet decisions or make any announcements.
6. **Mayor's Announcements** (Pages 15 - 16)
To note the Mayoral Engagements undertaken since the previous

Council meeting.

QUESTIONS

7. **Public Questions**

To receive any questions from the public which have been submitted under Council Procedure Rules 7.11 and 7.12. The session will last no more than 15 minutes with a maximum of 2 minutes allowed for each question and answer. Questions can be asked of the Leader and Cabinet Members.

The following question to Cllr E Callear, Cabinet Member for Leisure, Libraries and Culture has been submitted by Richard Handley:

While carrying out the redevelopment of Horsehay Pool could you consider allowing paddle boarding and Kayaking to take place? At present there is no publicly available water to carry out these activities other than flowing water of the Severn in Telford. It would have lots of health benefits.

8. **Cabinet Decisions Made Since the Last Meeting of the Council**

(To Follow)

To receive the report on the Cabinet decisions made since publication of the last Council meeting agenda. Cabinet Members may speak on these decisions and Members may ask questions about key decisions of the relevant Cabinet Member for the purposes of clarification only. Members are asked to note the additional delegations to officers granted at those meetings.

9. **Councillor Questions On Notice**

To answer questions received under Council Procedure Rule 6.2.

NB In accordance with the provisions of Council Procedure Rule 6.2.9 there will be a maximum of 30 minutes allowed for questions and answers. Any question not answered within the 30 minute time limit will receive a written reply within 5 working days.

DECISION-MAKING

9.1 **Setting the Council Tax Base for 2021/22**

(Pages 17 - 24)

10. **Recommendations from Cabinet**

CABINET - 7 JANUARY 2021

10.1 **2020/21 Financial Monitoring Report**

11. **Fin Mgt Report - Full Council 14 January 2021 - FINAL**

(Pages 25 - 30)

12. **Notices of Motion**

- 12.1 **Councillor N A Dugmore will propose the following Motion:-**
“This Council calls for an immediate review of the relationship between Telford and Wrekin local planning authority and ATP the private planning consultancy established by this Council to avoid any perception that applicants paying to use this consultancy have an unfair advantage.”

The Motion will be seconded by Councillor I T W Fletcher.

- 12.2 **Councillor S Bentley will propose the following Motion:-**
“Transparency through consultation with stakeholders and elected members is a key element of Local Government and should be fully incorporated into the decision making process of Telford and Wrekin Council.”

The Motion will be seconded by Councillor N A Dugmore.

- 12.3 **Councillor N A Dugmore will propose the following Motion:-**
“This Council has no confidence in the Future Fit hospital reorganisation programme.”

The Motion will be seconded by Councillor A J Eade.

FILMING, RECORDING & PHOTOGRAPHY

The Council supports the principle of transparency and encourages filming, recording and taking photographs at its meetings that are open to the public. It also welcomes the use of social networking websites (such as Twitter and Facebook) and micro-blogging to communicate with people about what is happening, as it happens.

There is no requirement to notify the Council in advance, but it should be noted that the Chairman of the meeting will have absolute discretion to terminate or suspend any of these activities if, in their opinion, continuing to do so would prejudice proceedings at the meeting. Full details of the Council’s protocol on audio/visual recording and photography at meetings can be accessed via the following link:

http://www.telford.gov.uk/info/20243/council_meetings/365/filming_photography_recording_and_use_of_social_networking_at_meetings

PUBLIC QUESTIONS

At each Ordinary meeting of the Council a period of 15 minutes will be allocated for public questions. Questions can be asked of The Leader and Cabinet Members. Details of the protocol for public questions can be accessed via the following link:

http://www.telford.gov.uk/info/20243/council_meetings/364/public_questions_at_council_meetings

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FULL COUNCIL

Minutes of a meeting of the Full Council held on Thursday, 26 November 2020 at 6.00 pm in Remote Meeting

Present: Councillors S Bentley, K T Blundell, M Boylan, A J Burford, S P Burrell, E M Callear, L D Carter, E J Carter, G H Cook, S Davies, N A Dugmore, A J Eade, A R H England, N A M England, R C Evans, V A Fletcher, I T W Fletcher, E J Greenaway, C Healy, V J Holt, M B Hosken, T L B Janke, A S Jhawar, J Jones, J E Lavery, A Lawrence, J Loveridge, A D McClements, R Mehta, K Middleton, T J Nelson, R A Overton, S J Reynolds, G C W Reynolds, S A W Reynolds, H Rhodes, K S Sahota, P J Scott, J M Seymour, C F Smith, B J Thompson, W L Tomlinson, K T Tomlinson, C R Turley, P Watling, D R W White and D Wright

Apologies: Councillors C Cassar, R T Kiernan, L A Murray, G L Offland and M J Smith

100 Prayers and Reflections

Anna Parkinson, representing Polski Glos, said prayers.

101 Declarations of Interest

Councillor C Healy declared an interest in minute number 108b Get Building Fund – Stronger Communities – New College, Wellington. She indicated that she would not take part in the debate and would leave the meeting for the determination of this item.

102 Minutes of the Previous Meeting

RESOLVED – that the minutes of the meeting held on 16 July 2020 be confirmed and signed by the Mayor.

103 Leader's Report & Announcements

The Leader stated that the previous few months had been difficult for residents and businesses, and the country was in a second period of lockdown. The Council had been doing all it could to support everyone in the Borough and had worked hard with partner agencies to help those most in need.

The Borough was going to enter the final week of lockdown and it had been announced that Telford & Wrekin would be under Tier 2 restrictions following the national lockdown. The Leader urged all residents to have a Covid-19 test if they had symptoms.

The Leader thanked all Council staff, many of whom had been working in different roles to provide support to residents and businesses. He also

thanked school staff and noted that school attendance in the Borough was encouraging.

The Leader paid tribute to the former Leader of the Conservative Group, Councillor Eade, and welcomed Councillor Dugmore as the new Leader of the Conservative Group.

104 Mayor's Announcements

The Mayor commented upon the engagements he had attended since the last Council Meeting. The Mayor acknowledged that due to the Covid-19 restrictions, engagements had looked very different, however, he had been delighted to attend the VJ Celebrations in the Chelsea Gardens and visit by HRH The Princess Royal.

105 Public Questions

No questions were received.

106 Cabinet Decisions Made Since the Last Meeting of the Council

Members received the report on the Cabinet decisions made since the last meeting of the Council.

107 Councillor Questions On Notice

The following questions were asked under Council Procedure Rule 6.2.2:-

(a) Councillor P J Scott asked the following question of Cllr R A Overton, Cabinet Member for Enforcement, Community Safety and Customer Services:

'Parking around schools in Newport is becoming a big safety issue for many. Enforcement Officers attend occasionally but with little effect. The time has come for more drastic action. The safety of children and residents must be a priority. Would the council consider a form of Traffic Management Order to temporarily restrict any cars from parking close to or within 100-200 metres of a school?'

Councillor R A Overton stated that since 2018, the Council had invested £85,000 into road safety schemes around the Borough. There had been significant engagement with schools to understand their needs and specific concerns around road safety. The focus was on road safety, reducing or eliminating car use as the first choice of school transport and investing in sustainable transport options. Enforcement Officers took a firm but fair approach, giving advice and guidance and it was noted that when an officer was on site, there were high levels of compliance.

As a supplementary question, Councillor Scott asked if there were any plans to increase the size of the enforcement team.

Councillor Overton advised that the Council were promoting community action teams, where enforcement officers were part of this team.

(b) Councillor M Boylan asked the following question of Councillor D Wright, Cabinet Member for Economy, Housing, Transport and Infrastructure:

'Since the formation of Telford over 50 years ago, Telford has been a magnet for inward and foreign direct investment from around the World and across Europe, the companies that have come to Telford and grown in Telford have in turn have attracted families to live and work in our Town. With the prospect of a 'no deal' trade agreement with Europe, what impacts does the Cabinet member feel this would have for residents who live in the Borough, travel to the Borough for work, those who employ residents and large and small business'

Councillor D Wright advised that a no deal exit from the European Union would mean an immediate transfer to World Trade Organisation (WTO) rules, which had no provision for services and all exported goods would carry tariffs. Telford exported a higher proportion of goods than almost any other town in the Country and securing a trade deal was vital for the Borough. However, should a deal not be reached, Telford businesses were resilient and the Council would do all it could to support them.

As a supplementary question, Councillor Boylan asked if the Council continued to support a business winning agenda.

Councillor Wright advised that Enterprise Telford business support team were available to support businesses and encouraged those in the Borough to get in contact with them.

(c) Councillor K Middleton asked the following question of Councillor R A Overton, Deputy Leader and Cabinet Member for Enforcement, Community Safety and Customer Services:

'White Ribbon day was yesterday, I know Telford has been a White Ribbon Town since 2011 when it was first awarded this status by White Ribbon UK. This recognises Telford and Wrekin council's on-going commitment to raising awareness of and tackling the issue of Domestic Abuse and in the case of our White Ribbon commitment speaking out about violence against women. Could Cllr Overton tell me what action the Council has been taking to raise awareness of our White Ribbon Commitment and to involve our partners during the past few weeks?'

Councillor R A Overton replied that the White Ribbon campaign centred on men wearing a white ribbon to signify that abuse should be challenged. The Council worked with the community to raise awareness of domestic abuse

and an annual White Ribbon event was held, this year's event had been run virtually, on Twitter and Facebook.

(d) Councillor C R Turley asked the following question of Councillor S Davies, Leader:

'I have received so many messages from residents in my ward since the start of this pandemic thanking Telford and Wrekin Council for the fantastic support they have given to residents during these difficult times. I know that this authority has also been working with local groups, charities and businesses and its volunteer base to assist vulnerable residents, together with providing a Community Support Line to help those most in need. However, I am sure that there has been so much that has gone unnoticed by everyone and would be grateful if the Leader could inform me what the support the Council has undertaken from March 2020, including the current lockdown.'

Councillor Davies thanked all residents who had followed the advice and had worked to keep the number of COVID infections down; the latest published figures showed a 20% decrease in cases. The Council had provided direct support to one in five households in the Borough through a range of measures including telephone calls, delivering food, walking dogs and providing free school meals to the doors of vulnerable children. The Council had also delivered PPE to the residential care sector, processed business support grants and provided business rate relief.

(e) Councillor R Mehta asked the following question of Councillor D Wright, Cabinet Member for Economy, Housing, Transport and Infrastructure:

'Does the Cabinet Member with responsibility for strategic planning agree with me that the planning reforms proposed by government will lead to remote, standardised and formula based decision making led from Whitehall and in that context we should call on the government to abandon its existing proposals and ensure that the principle of local decision making is central to the whole planning process.'

Councillor D Wright agreed that the reforms would be a complete overhaul of the planning system, which would be a downgrade of local planning decisions and would take local decision making away from local people. Councillor Wright stated that under the proposals some forms of developments would automatically be granted in some areas.

(f) Councillor N A Dugmore asked the following question of Councillor R C Evans, Cabinet Member for Council Finance and Governance:

'To reduce the burden of having to set a budget retaining 6 months precept in reserves would Telford and Wrekin Council reimburse Parish and Town Councils quarterly as opposed to every six months as at present?'

Councillor R C Evans advance that Town and Parish Councils were paid at the start of the year and half way through the year, in two equal instalments

both paid in advance. Councillor Evans stated that the Council had good relationship with Town and Parish Councils and stated that there was an active parish charter group where Town and Parish Councils could raise any requests such as these.

(g) Councillor N A Dugmore asked the following question of Councillor D Wright, Cabinet Member for Economy, Housing, Transport and Infrastructure:

'What is a reasonable timescale for roads on new developments to be adopted by Telford and Wrekin Council?'

Councillor Wright advised that adoption of roads was dependent on a number of factors, and acknowledged there had been some difficulties with a number of sites. The process of adoption had been completely reformed since 2017 and roads were being adopted faster than previously, the issue would also be considered as part of the review of the local plan.

In response to a supplementary question, Councillor Wright advised that Councillor Dugmore to send him details of any unadopted roads for further consideration.

108 Recommendations from Cabinet

(a) LGA Response & Recovery Panel

Councillor S Davies, Leader, presented the report of the Chief Executive.

RESOLVED that the LGA Response & Recovery Panel report that highlights the strength of the Council's response to the pandemic and its ambition to drive and support recovery be endorsed.

(b) Council Plan

Councillor S Davies, Leader, presented the report of the Chief Executive.

RESOLVED that the new Council Plan 'Protect, Care & Invest to Create a Better Borough 2020 and onwards' be approved.

(c) Financial Management Report 2020/21

Councillor R C Evans, Cabinet Member: Council Finance & Governance, presented the report of the Director: Finance & HR.

RESOLVED that the changes to the capital programme and use of balances detailed in Appendix 1 of the report be approved.

(d) Get Building Fund - Stronger Communities - New College, Wellington

Prior to the determination of this item, Councillor C Healy left the meeting.

Councillor D Wright, Cabinet Member: Economy, Housing, Transport & Infrastructure, presented the report of the Director: Prosperity & Investment.

RESOLVED that:

- a) **The formal acceptance of the Get Building Fund award, appropriate changes to the capital programme as set out in paragraph 6.2 of the report, and the entering into a back to back Funding Agreement with the delivery partner as recommended by Cabinet on 5 November 2020 be approved**
- b) **Authority be delegated to the Director: Prosperity & Investment, in consultation with the Cabinet Member: Economy, Housing, Transport & Infrastructure, to enter into all necessary legal agreements to enable this programme to proceed as recommended by Cabinet on 5 November 2020**
- c) **The tender and procurement of a contractor for the delivery of the development proposals as detailed in the report be noted and endorsed**
- d) **Cabinet approval for the sale of land at New College as set out in paragraph 5.6 of the report be noted.**
- e)

Following determination of this item, Councillor C Healy return to the meeting.

- (e) Housing Investment Programme - Business Case

Councillor D Wright, Cabinet Member: Economy, Housing, Transport & Infrastructure, presented the report of the Chief Executive.

Councillor I T W Fletcher asked if a contingency plan was in place for the contractor. Councillor Wright advised that Lovell were contracted through a competitive process and the market would be tested prior to the scheme taking place.

Councillor I T W Fletcher further asked why only 11.8% of homes in the scheme were affordable, when the local plan stated that 20% of properties should be so, he also raised a question in respect of state aid and the contingency plans for if some selected sites did not receive planning permission.

Councillor Wright advised that Nuplace offered an affordable, sustainable portfolio of homes, with more affordable and sustainable homes being built, which would continue to be an objective of the scheme. The scheme met all legal requirements and all sites would have to go through the planning processes. There would be a list of alternative sites if one or more of the indicative sites did not progress.

RESOLVED that:

- a) **The revised Business Case included at Appendix 1 of the report be noted**

- b) The allocation of £38.5m from the Regeneration and Investment Fund to support the developments as set out in the report be noted
- c) The extension to the Nuplace Loan Facilities Agreement of £36m, the rate and terms to be delegated for approval to the Council's s151 Officer in consultation with the Cabinet Member: Council Finance & Governance be approved
- d) The delegation of authority to the Chief Executive in consultation with the Housing Investment Programme Board be noted, to:
 - i) Agree and enter into, where necessary, any documents, as required, to implement the recommendations contained within the revised Business Case
 - ii) Agree and enter into, where necessary, any agreements, as required, for the disposal or acquisition of land required to give effect to the recommendations contained within the Business Case
- e) The delegation of authority to the Associate Director: Policy & Governance to seal or sign any documents required to give effect to the recommendations contained in this report be noted.

109 Recommendations from Boards and Committees

- (a) Statement of Licensing Policy

RESOLVED that the updated policy be approved.

110 Notices of Motion

- (a) Councillor N A Dugmore formally moved, in accordance with Council Procedure Rule 7, the following Motion:

“This Council declares its support for the Government’s consideration of introducing Unitary Councils across the Country and notes the apparent potential for huge efficiency savings in doing so.

However, and in line with the past two Conservative Group Motions which received unanimous support across this Local Authority; this Council undertakes to oppose any move to merge Telford & Wrekin Council and Shropshire Council into one Unitary Authority”

The Motion was formally seconded by Councillor A Lawrence.

Councillor R C Evans moved the following amendment, with additional words shown in bold and underlined:

“This Council **acknowledges that some may wish to support** the Government’s consideration of introducing Unitary Councils across the Country. However in line with **previous motions** which received unanimous support across this Local Authority; this Council undertakes to oppose any move to merge Telford & Wrekin Council and Shropshire

Council into one Unitary Authority and calls upon both of our MPs to actively support us in this endeavour.”

The amendment was seconded by Councillor A D McClements.

A vote was taken on the proposed amendment, which was carried, becoming the substantive motion. The vote was as follows:

For: 36

Councillors K T Blundell, M Boylan, A J Burford, E Callear, L D Carter, G H Cook, S Davies, A England, N England, R C Evans, C Healey, V Holt, T Janke, A Jhavar, J Jones, J Lavery, J Loveridge, A D McClements, R Mehta, K Middleton, G Offland, R A Overton, G C W Reynolds, S A W Reynolds, S J Reynolds, H Rhodes, K S Sahota, P J Scott, C Smith, J Thompson, K Tomlinson, W L Tomlinson, C R Turley, D White, D Wright.

Against: 0

Abstentions: 12

Councillors S Bentley, S P Burrell, E J Carter, N A Dugmore, A J Eade, I Fletcher, V Fletcher, E J Greenaway, M B Hosken, A Lawrence, T J Nelson, J M Seymour

At the end of the debate, a vote was taken on the amendment put forward by Councillor Evans which was CARRIED.

RESOLVED - that the amended Motion be approved

b) Councillor P R Watling formally moved, in accordance with Council Procedure Rule 7, the following Motion:

‘Through this motion, as a Council we recognise the difficulties experienced by commonwealth veterans in receiving leave to remain in the UK when their service is complete, many are left with extortionate charges to remain here.

Through this motion we request the leader of the council to write on behalf of the Council to the Prime Minister, Kevin Forster the Minister of State for Immigration, and Johnny Mercer the Minister of State for Veterans Affairs outlining this councils support for

- All commonwealth veterans who have served a minimum of 4 years being granted automatic and free of charge right to remain in the UK and
- Any veteran who completes 12 years of service to be automatically be granted British Citizenship.

Further, we request the Leader of the Council to write to Lucy Allan MP and Mark Pritchard MP on behalf of this council, to ask that they press the government for a change in the legislation that affects those that have served diligently and honourably for this Country.'

The Motion was formally seconded by Councillor C R Turley.

During a robust debate, Members thanked all those who served for this Country.

RESOLVED - that the motion be approved

c) Councillor T L B Janke formally moved, in accordance with Council Procedure Rule 7, the following Motion:

“This Council notes:

a) The ‘School Streets’ initiative aims to protect children from air pollution and road danger on the way to/from school, and a shift towards greener, more active forms of transport (which in turn reduces carbon emissions).

b) This is achieved by closing streets next to schools to motor traffic at “school run” times. Children may get to school by walking, cycling, etc. Vehicles may park further away from school, and children and parents walk in. Exemptions exist for residents accessing properties.

c) School Streets are growing fast: London has gone from 81 to 383 School Streets since April.

d) In 2019, this council resolved to become carbon neutral by 2030.

e) This council has announced a £2.6m investment into sustainable travel measures.

f) Further information regarding School Streets can be found via this useful video of a successful scheme introduced in Hackney Council area. <https://youtu.be/dlyLZ3IT6jU>

This Council resolves to work collaboratively with councillors, schools, and local partners to:

a) Swiftly identify schools in the Borough that could benefit from a ‘School Streets’ scheme.

b) Following consultation, implement ‘School Streets’ at these schools as soon as possible, taking advantage of experimental traffic orders and statutory guidance over fast-tracked TROs.

c) Look to improve cycling and walking infrastructure where necessary, so such schemes are safely and practically accessible.

d) Introduce measures to promote walking and cycling in schools not suitable for 'School Streets'.

The Motion was formally seconded by Councillor W L Tomlinson.

The Speaker ruled that this matter came within the remit of the Children & Young People's Scrutiny Committee, and the motion would be referred directly to Scrutiny for consideration without discussion.

The meeting ended at 7.35 pm

Chairman:

Date: Thursday, 14 January 2021

MAYORAL ENGAGEMENTS 16 November 2020 – 3 January 2021

ENGAGEMENTS POSTPONED FROM 16 NOVEMBER – 02 DECEMBER 2020

December	10	M	VE & VJ Day Celebration Film Showing of A Call to Spy at Wellington Orbit, Station Road, Wellington
	11	M	Telford Crisis Support Baby & Toddler Bank Launch at 78-83 Severn Walk, Sutton Hill, Telford
	13	M	Opening of Foundry Gym Telford at Unit 4B, Kendall Business Park, Stafford Park 6, Telford
	14	M	Visions Express Reopening at 234 New Row, Telford Shopping Centre

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TELFORD & WREKIN COUNCIL

COUNCIL MEETING – 14 JANUARY 2021

SETTING OF THE COUNCIL TAX BASE FOR 2021/22

REPORT OF THE DIRECTOR: FINANCE & HUMAN RESOURCES (CHIEF FINANCE OFFICER)

LEAD CABINET MEMBER: CLLR RAE EVANS

PART A – SUMMARY REPORT

1. SUMMARY OF MAIN PROPOSALS

- 1.1 To determine the Council Tax Base for General and Special Fund purposes for the financial year 2021/22.

2. RECOMMENDATIONS

Full Council to approve:

- (i) The calculation of the tax base for 2021/22 as at paragraph 5.6 and Appendix 1
- (ii) In Accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012 (SI 2012:2914), the amount calculated for Telford and Wrekin Council Tax base for 2021/22 for its Special Fund Area shall be as per the appropriate parish amounts detailed in Appendix 1 for the parishes listed in paragraph 5.7.

3. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific priority plan objectives?	
	Yes/No	Setting the council tax base is a legal requirement and is needed to calculate council tax levels for 2021/22 and therefore directly supports the delivery of all Council priorities.

	Will the proposals impact on specific groups of people?	
	Yes/No	Council tax payers
TARGET COMPLETION / DELIVERY DATE	The setting of the Council Tax Base is the first stage in the process of setting the Council Tax for 2021/22. Final recommendations on council tax levels will be presented to Full Council on 4 March 2021.	
FINANCIAL/VALUE FOR MONEY IMPACT	Yes/No	Used in determining the Council Tax to be charged in 2021/22.
LEGAL ISSUES	Yes/No	The legal requirements relating to the setting of the Council tax base are set out in the main body of this report. The Council has a statutory obligation to set the Council Tax Base by 31 January 2021 to enable the level of Council Tax to be then set in accordance with the statutory deadline of 11 March 2021. In summary the Council has the power and the duty to set the Council Tax Base in the way described in this report.
OTHER IMPACTS, RISKS AND OPPORTUNITIES	Yes/No	
IMPACT ON SPECIFIC WARDS	Yes/No	

PART B – ADDITIONAL INFORMATION

Council Tax Base

- 4.1 In order to determine the appropriate Council Tax levels for the area, it is necessary for the Council to determine the tax base for its area or part of its area. The budget requirements of the various precepting authorities are divided by this figure to arrive at the Band D equivalent level of Council Tax.
- 4.2 The tax base for 2021/22 must be set by Full Council between 1st December 2020 and 31st January 2021 as prescribed by section 8 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012 (SI 2012:2914).

5. COUNCIL TAX BASE INFORMATION

- 5.1 As members will be aware, the Council Tax is a banded capital value based property tax.

5.2 The main features of the tax are:-

- Each domestic property is allocated to one of 8 bands depending on its capital value which has been set by the Valuation Office Agency.
- Section 5 of the Local Government Finance Act 1992 sets out the range of property values within each band. Associated Regulations determine the relationship between the tax rates for each band.
- A 25% discount from the full charge is available for single adult households. Certain categories of resident are disregarded in deciding the number of adult residents. These include students, student nurses, youth training trainees, the severely mentally impaired etc. Qualifying criteria must be met before discounts or disregards are allowed.
- A reduction equivalent to one council tax band is available where a resident of a dwelling is disabled and certain facilities are required for meeting the needs of that disabled person. For Band A properties the reduction is equivalent to 1/9th of the Band D Charge so the charge for such a Band A dwelling is 5/9ths rather than the usual 6/9ths for a Band A property.
- Council Tax Reduction is applied to the council tax base as a discount that varies depending on personal circumstances and this reduces the Council Tax Base.

5.3 The Council Tax Bands range from A to H and the details are as follows:-

Band	House Value (as at April 1991 prices)	Band D Proportion	Telford & Wrekin Properties Spread	% Increase/ Decrease for 21/22
	£	%	%	%
A	Under 40,000	66.7	34.16	-0.28
B	40,001 – 52,000	77.8	27.14	-0.02
C	52,001 – 68,000	88.9	16.22	0.10
D	68,001 – 88,000	100.0	11.65	0.10
E	88,001 – 120,000	122.2	6.44	0.10
F	120,001 – 160,000	144.4	2.93	0.01
G	160,001 – 320,000	166.7	1.40	0.00
H	Over 320,000	200.0	0.06	0.00

5.4 Property Base

There are 78,278 properties in the valuation list for the Telford & Wrekin area. This compares with a figure of 77,494 in the list at the same time last year. This is an increase of 784 properties (which equates to 503.7 increase to the Council Tax Base), which equates to an increase of 1.01%.

The assumed rate of collection will remain at 99.25%. Total council tax receipts will be approximately £0.893m greater as a result of growth in the tax base which is equivalent to a council tax increase of 0.97% and will help support services provided by the council, fire service and police service. Overall there has been a small decrease in the proportion of Band A and B properties and small increases in Band C, D, E and F.

5.5 Council Tax Base

To arrive at the Council Tax Base, it is necessary to undertake the following calculation in respect of each tax band:

Total number of chargeable dwellings
(Less) Dwellings subject to discounts
=
Total equivalent number of properties
x
Ratio to Band D
=
Relevant Amount (Band D Equivalent)

The relevant amounts for each tax band are then aggregated to arrive at the total for the area.

Finally, an estimated Collection Rate needs to be applied to the resultant figure. This has to be common to the whole area and has to provide for amendments to the Council Tax Banding List, appeals against banding, additional discounts and losses on collection. Clearly every effort is taken to vigorously pursue all council tax due to the authority. As mentioned above we will use a figure of 99.25% for 2021/22.

5.6 General Fund Tax Base

This is the estimated council tax base for the whole of the area and will be used by Telford & Wrekin to calculate its General Fund Council Tax levy and also by The Office of the Police and Crime Commissioner for West Mercia and the Shropshire and Wrekin Fire & Rescue Authority to calculate the levy in respect of their precepts.

The tax base for this purpose for 2021/22 is 52,772.6 (including 160.0 for contributions in lieu in respect of MOD properties). Using an estimated collection rate of 99.25% (adjusted for 100% collection of contributions in lieu), **the tax base is calculated as 52,378.0.**

5.7 Special Fund Tax Base

This is the estimated council tax base for the Special Fund area, i.e. those areas where Telford & Wrekin Council provides services which, in other areas, are provided by Town & Parish Councils. These areas are;

- Dawley Hamlets,
- Great Dawley,
- Hollinswood & Randlay,

- Lawley & Overdale,
- Madeley,
- Oakengates,
- St Georges & Priorslee,
- Stirchley & Brookside,
- The Gorge,
- Wellington and
- Wrockwardine & Trench.

The Council Tax Base for each can be found in Appendix 1.

A Special Fund tax will be levied on those parishes that have opted not to take over the responsibility for footway lighting in their area. These are:-

- Dawley Hamlets,
- Great Dawley,
- Hollinswood & Randlay,
- Lawley and Overdale,
- Madeley,
- Oakengates,
- Stirchley & Brookside,
- The Gorge and
- Wellington.

If any of the other parishes that currently have responsibility for footway lighting decide to return these to Telford & Wrekin Council's responsibility then they will also have the additional charge.

The Special Fund Council Tax will be set taking into account the special fund services provided in each individual parish area and taking account of the tax base for each parish.

6 PREVIOUS MINUTES

6.1 Council meeting 23 January 2020

7 BACKGROUND PAPERS

Local Government Act 2003

CLG Calculation of Council Tax Base Return (CTB1) October 2014

The Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003

Local Authorities (Calculation of Council Tax Base) Regulations (SI 2012:2914)

Local Government Finance Act 2003

Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018

Report Prepared by
Ed Rushton, Group Accountant: Corporate Finance (01952) 383750
Ken Clarke, Director: Finance & Human Resources (01952) 383100

COUNCIL TAX BASE BY PARISH / TOWN COUNCIL

Parish	Band D
CHETWYND	279.9
CHETWYND ASTON & WOODCOTE	242.8
CHURCH ASTON	517.1
DAWLEY HAMLETS	2,434.5
DONNINGTON & MUXTON	3,757.3
EDGMOND	552.0
ERCALL MAGNA	615.0
EYTON	38.3
GORGE, THE	1,465.0
GREAT DAWLEY	2,748.3
HADLEY & LEEGOMERY	4,349.3
HOLLINSWOOD & RANDLAY	1,437.2
KETLEY	1,404.8
KYNNERSLEY	76.5
LAWLEY & OVERDALE	3,536.0
LILLESALL	557.2
LITTLE WENLOCK	242.5
MADELEY	4,187.5
NEWPORT	4,037.3
OAKENGATES	2,465.9
PRESTON	102.4
RODINGTON	385.7
ST GEORGES & PRIORSLEE	4,030.2
STIRCHLEY & BROOKSIDE	2,284.3
TIBBERTON & CHERRINGTON	351.7
WATERS UPTON	415.5
WELLINGTON	6,812.2
WROCKWARDINE	1,530.8
WROCKWARDINE WOOD	1,520.8
	52,378.0

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TELFORD & WREKIN COUNCIL

COUNCIL – 14 JANUARY 2021

2020/21 FINANCIAL MONITORING REPORT

REPORT OF THE DIRECTOR: FINANCE & H.R. (CHIEF FINANCIAL OFFICER)

LEAD CABINET MEMBER: CLLR RAE EVANS

PART A) – SUMMARY REPORT

1.0 SUMMARY OF KEY ISSUES

- 1.1 The financial monitoring report to Cabinet on 7 January 2021 provided an update on the revenue budget and progress relating to the capital programme. The report included some new capital allocations, slippage and transfers to reserves which now require formal approval by Full Council.
- 1.2 The detailed approvals required by Councils are attached at Appendix 1.

2.0 RECOMMENDATIONS

Members are asked to:-

- (i) Approve the changes to the capital programme and the transfers to reserves detailed in Appendix 1
- (ii) Grant delegated authority to the Chief Executive, following consultation with the Leader, to approve the uses of the Investment in Council Priorities Fund

3.0 SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific Co-operative Council priorities?	
	Yes	Delivery of all priorities depend on the effective use of available resources. Regular financial monitoring in the financial management reports helps to highlight variations from plan so that action can be taken to effectively manage the Council's budget.
	Will the proposals impact on specific groups of	

	people?	
	No	
TARGET COMPLETION/DELIVERY DATE	To outturn within the budget set for 2020/21 at 31/3/21.	
FINANCIAL/VALUE FOR MONEY IMPACT	Yes	The financial impacts are detailed throughout the report.
LEGAL ISSUES	No	None directly arising from this report. The S151 Officer has a statutory duty to monitor income and expenditure and ensure that the Council takes action if overall net overspends /shortfalls emerge.
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	Budget holders actively manage their budgets and the many financial risks and challenges that council services face, examples include the risk of a particularly harsh winter which would impact adversely on the winter gritting and adult social care budgets, the increasing dependency on income from a wide range of activities and the risk of interest rate movements. The Council has comprehensive risk management arrangements in place, which includes a separate Covid-19 risk register which is reviewed and updated regularly by Senior Management Team. A Recovery Coordinating Group has been establish to manage the transition from Covid-19 emergency response to a recovery, reform and reset phase and financial management is a key component of this with the s.151 officer represented on all thematic groups.
IMPACT ON SPECIFIC WARDS	No	

4.0 PREVIOUS MINUTES

05/03/2020 Council, Service & Financial Planning Strategy
18/06/2020 Cabinet, 2019/20 Outturn Report
09/07/2020 Cabinet, 2020/21 Financial Monitoring Report
16/07/2020 Council, 2020/21 Financial Monitoring Report

05/11/2020 Cabinet, 2020/21 Financial Monitoring Report
07/01/2021 Cabinet, 2020/21 Financial Monitoring Report and
2020/21 Mid Year Budget Review

5.0 BACKGROUND PAPERS

2020/21 Budget Strategy / Financial Ledger reports

Report Prepared by:

Ken Clarke, Director: Finance & HR (Chief Financial Officer) – 01952
383100;

Pauline Harris, Corporate Finance Manager – 01952 383701

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Capital Approvals - by Service Area

Appendix 1

Slippage						
Scheme	Service Area	Funding Source	20/21 £	21/22 £	22/23 £	Later Yrs £
Integrated Transport	Neighbourhood & Enforcement Services	Prudential	(750,000.00)	750,000.00		
Integrated Transport	Neighbourhood & Enforcement Services	Revenue	(30,036.35)	30,036.35		
Highways / Footpaths	Neighbourhood & Enforcement Services	Prudential	(370,000.00)	370,000.00		
Highways & Bridges Capital Maintenance	Neighbourhood & Enforcement Services	Prudential	(200,000.00)	200,000.00		
Capital Receipts Site preparation	Property and Investment	Capital receipts		(500,000.00)		500,000.00
Stronger Communities	Prosperity & Investment	Prudential	(1,500,000.00)	1,500,000.00		
Property Investment Portfolio	Prosperity & Investment	Prudential	(3,696,542.53)	3,696,542.53		
Property Investment Portfolio	Prosperity & Investment	Revenue	(575,281.46)	575,281.46		
Property Investment Portfolio	Prosperity & Investment	Capital receipts	(228,176.01)	228,176.01		
St Georges Regeneration	Prosperity & Investment	Prudential	(545,002.62)	545,002.62		
Orleton Park Recreation	Prosperity & Investment	Prudential	(759,726.18)	759,726.18		
Pride in Your High Street	Housing, Employment & Infrastructure	Revenue	(1,220,000.00)	1,220,000.00		
Housing	Housing, Employment & Infrastructure	Prudential	(2,000,000.00)	2,000,000.00		
All Other School Schemes	Education & Skills	Grant	(4,000,000.00)	4,000,000.00		
Legacy Fund	Communities, Customer and Commercial Services	Revenue	(100,000.00)	100,000.00		
Legacy Fund	Communities, Customer and Commercial Services	Prudential	(119,070.00)	119,070.00		
Customer Services Systems Development	Communities, Customer and Commercial Services	Prudential	(240,000.00)	240,000.00		
Advertising	Communities, Customer and Commercial Services	Prudential	(258,000.00)	258,000.00		
ICT Investment Programme	Communities, Customer and Commercial Services	Prudential	(835,000.00)	835,000.00		
Managing the funding of the Capital Programme	Corporate Items	Capital receipts	(3,771,823.99)	(978,176.01)	4,750,000.00	
Managing the funding of the Capital Programme	Corporate Items	Prudential	3,771,823.99	978,176.01	(4,750,000.00)	
Climate Change	Corporate Items	Prudential	140,000.00	(140,000.00)		
Total			(17,286,835.15)	16,786,835.15	0.00	500,000.00

New Allocations						
Scheme	Service Area	Funding Source	20/21 £	21/22 £	22/23 £	Later Yrs £
Managing the funding of the Capital Programme	Corporate Items	Capital receipts	956,000.00	(450,000.00)		
Managing the funding of the Capital Programme	Corporate Items	Prudential	(956,000.00)	450,000.00		
All Other School Schemes	Education & Skills	Capital receipts		500,000.00		
Newport Innovation & Enterprise Package	Neighbourhood & Enforcement Services	Grant	36,000.00			
Active Travel	Neighbourhood & Enforcement Services	Grant	229,500.00			
Next Steps Accommodation Programme	Housing, Employment & Infrastructure	Grant	674,368.00			
Next Steps Accommodation Programme	Housing, Employment & Infrastructure	External	280,000.00			
Social Care Capital Grant	Adult Social Care	Grant	(24,990.00)			
Solar Farm Construction	Communities, Customer & Commercial Services	Prudential	(163,250.00)			
ICT Investment Programme	Communities, Customer & Commercial Services	Revenue	24,000.00			
Leisure Capital Schemes	Communities, Customer & Commercial Services	Revenue	(12,415.96)			
Housing DFG	Housing, Employment & Infrastructure	Grant	273,751.00			
Total			1,316,963.04	500,000.00	0.00	0.00

Transfers to Reserves

	To Reserves	From Reserves
Investment in Council Priorities Fund	10,000,000	
CSE Inquiry related costs	1,250,000	
Budget Strategy Reserve	750,000	
Capital Financing Costs Reserve - PIYC		1,200,000
PFI Sinking Fund		500,000
VAT and Taxation Reserve		5,034,617
Grant Holding Account		100,000
Employee - Skills Reserve		152,080
Property Maintenance Reserve		143,500
Stop Loss Provision		423,000
Reorganisation Reserve		433,500
Finance Service Reserve		178,100
Investment Programme Reserve		100,000
Insurance Fund		1,800,000
Events		100,000
Maintenance Programme Reserve		100,000
Water Course		150,000
Contract Reserve		118,285
Capacity Fund		350,000
Various Reserves		1,116,918
Total	12,000,000	12,000,000

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